

Course Outline

FrontPage Beginner



Duration: 1 day (6 hours)

Learning Objectives:

- Publish a Web site to the World Wide Web, LAN, or SharePoint Portal Server, and set permissions for a Web site.
- Create and test hyperlinks, create a navigation structure, add and test a navigation bar, and update hyperlinks.
- Insert and edit images, create and modify a photo gallery, create image links, and add hotspots to an image.
- Set page properties, add and remove background images, apply a theme to a Web site, and customize a theme

Target Audience:

This course is designed for students with limited HTML experience who want to learn some of the more advanced FrontPage elements and techniques.

Topics Covered:

- Getting Started
 - The Front Page Environment
 - Page view
- Web page Fundamentals
 - Creating web pages
 - Page structure and formatting
 - Lists
 - Proofing tools
- Hyperlinks
 - Internal links
 - External links
 - Navigation bars and shared borders
 - Renaming pages
- Images
 - Images
 - Photo galleries
 - Image links
- Tables
 - Applying tables



- Formatting tables
- Enhancing Web Pages
 - Page properties
 - Themes
- Working with HTML code
 - Working in a Design view