

Program Management Professional Training Workshop

Objectives

By definition Program is a group of related projects managed in a coordinated way to obtain benefits and control not available from managing them individually.

With more and more complex projects and often shared resources pool, projects are segmented into different projects and managed through program.

This course will provide the participants with the knowledge needed to pass the PgMP[®] exam and introduce Program Management

Who should Attend?

- Professionals who manage programs that contain complex activities that span functions, organizations, geographic regions and cultures; build credibility, establish rapport and maintain communication with stakeholders; possess advanced skills in finance, cross-cultural awareness, leadership, influence, communication, negotiation and conflict resolution.
- Professionals seeking PgMP[®] certification and credentials.

Duration

The training will provide the participants with 23 hrs of Project Management education needed as a prerequisite of the PgMP[®] Credential.

Language

The course material is delivered in English. It could be supplied in different languages upon request

Certification

Participants will receive attendance certificates upon the completion of the workshop. Participants will be awarded 23 Contact hours / Professional Development Units (PDU) hours.

Please note that the participants will pursue the examination and certification process independently and individually. The trainer will be ready to offer advice. More information about the PgMP[®] certification is available on the following link:

<http://www.pmi.org/CareerDevelopment/Pages/AboutCredentialsPgMP.aspx>

Course Outline

- ***Foundations of Program Management***
 - Overview of Programs and Program Management
 - The Three Themes of Program Management
 - The Program Life Cycle

- ***Defining the Program***
 - What Is Involved in Program Definition?
 - Making the Business Case - Identifying Program Stakeholders and Developing the Stakeholder Management Plan
 - Establishing Program Governance Procedures

- ***Initiating the Program***
 - What Is Program Initiation?
 - Establishing a Program Governance Structure
 - Authorizing Constituent Projects
 - Creating the Program Team and the Program Office
 - Planning for Program Benefits
 - Analyzing Stakeholder Expectations

- ***Planning the Program***
 - What Is Program Planning?
 - Planning for Benefits Management
 - Communicating to Program Stakeholders
 - The Importance of the Program Management Plan
 - Scope Definition and the Program Work Breakdown Structure
 - Communications Planning
 - Interface and Transition Planning
 - Schedule, Cost, and Resource Planning
 - Quality Planning
 - Risk Management Planning and Analysis
 - Planning Purchases, Acquisitions, and Contracts

- ***Executing the Program***
 - What Is Program Execution?
 - Executing the Program
 - Performing Quality Assurance
 - Acquiring and Developing the Program Team
 - Managing the Procurement and Contract Process
 - Distributing Program Information to Stakeholders

- ***Controlling the Program***
 - What Is Program Control?
 - Monitoring Program Benefits
 - Integrated Change Control
 - Monitoring Program Scope and Performing Quality Control
 - Controlling Program Resources, Cost, and Schedule
 - Managing Program Issues and Risks
 - Reporting Program Performance to Stakeholders and the Governance Board Program Contract Administration

- ***Closing the Program***
 - What Is Program Closeout?
 - Closing the Program
 - Closing Out Program Components
 - Closing Out Program Contracts
 - Managing the Program Transition Plan

