

Certified Associate in Project Management

Objectives

Whenever a new product needs to be developed, marketing campaign need to be launched or building bridges, Project Management is needed. Project Management is the best practices and techniques to ensure that projects deliver the outcome that they were created for. The Project Management Institute has developed a project management standard that covers all the processes and the knowledge areas of project management. Those standards are known as PMBOK– Project Management Body of Knowledge.

This course will introduce project management following the guidance of the PMBOK

Who should Attend?

Certified Associate in Project Management is oriented is oriented to:

- Professionals seeking knowledge and introduction on Project Management
- Professionals seeking CAPM® certification and credential

Duration

The training will provide the participants with 23 hrs of Project Management education needed as a prerequisite of the CAPM® Credential.

Language

The course material is delivered in English. It could be supplied in different languages upon request

Certification

Participants will receive attendance certificates upon the completion of the workshop. Participants will be awarded 23 Contact hours / Professional Development Units (PDU) hours needed to acquire the CAPM® certificate.

Please note that the participants will pursue the examination and certification process independently and individually. The trainer will be ready to offer advice. More information about the CAPM® certification is available on the following link:

<http://www.pmi.org/CareerDevelopment/Pages/AboutCredentialsCAPM.aspx>

Topics Covered:

- Project Management Framework & Processes
- Project Integration Management
- Project Scope Management
- Project Time Management
- Project Cost Management
- Project Quality Management
- Project Human Resource Management
- Project Communications Management
- Project Risk Management
- Project Procurement Management
- Professional & Social Responsibility